

December 20, 2017

The regular business meeting of Church on the Drive was held on Wednesday, December 20, 2017 at 6:00 p.m. A motion was presented for nominee of moderator to be Diane Stanton. Motion was seconded and it passed. The business meeting was called to order by Diane Stanton. Church Clerk Toni Carter was present. Pastor Jack opened the meeting with prayer. The minutes of the business meeting from November 15, 2017 were reviewed. Lee Atkins moved to accept the minutes as presented. Kathy Smith seconded the motion. The motion passed.

November Membership report: There were two new members in November: Ms. Ann Wallace by letter and Mr. Pat Davis (11/26). We lost one member to death: Mrs. Margaret Voorhees (November 14, 2017). A moment of prayer and silence was held in memory of those lost.

Sam Smith, Treasurer reported November's receipts were 70.33% for the month which brings the budget to 79.55% for the year. A transfer in \$10,000 from sources was made during the month. The bank balance at beginning of month was \$3,896.21. The month end balance after transfer from reserves was \$1,000.99. The report was accepted as printed.

Announcements

Dick Atkins asked for information on changes to Cynthia McInvale's duties to be distributed when available.

Committees

Personnel Committee

Karen Schimpf, reminded us that Cynthia McInvale has resigned. She presented a proposed revised job description to review for a replacement which has a change in title and hours per week (30 hours per week). Sam Smith is filling in with Cynthia's help in the meantime.

Communications and Marketing Committee

Mellanie Barlett provided a marketing update. December has had a lot of marketing opportunities. The Committee is also talking about 2018 events already.

Nominating Committee

Toni Carter, chair for Ministry Teams, presented a motion from the Committee. As Jean Sullivan has resigned from the chair of the Nominating Committee, the Committee brings Sarah Moore as the new chair of the Nominating Committee. The motion passed.

Unfinished

There was none.

New Business

There was no new business.

Staff Reports

Pastor Josh reported and thanked folks for the mission projects going on that are not announced. He informed us of the 9:30 Monarch Christmas Program tomorrow. And that CBF Florida is planning a trip to Puerto Rico. The Green room in the CLC has been redone by the student ministry in the last month. It has been transformed. We will hold the 11 p.m. Christmas Eve service there. Pastor Josh would love to have us or someone we know on the welcome team. More team members are

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especially needed for 12/24. New forms for financial reporting in the office are being used as of now. The forms can be emailed or can be picked up in office too.

Debbie Hairel, Minister to Senior Adults, announced that 21 people went on the Operation Christmas Child warehouse trip. We had a great time. Tonight there are fruit basket to be delivered to the homebound. Debbie could use some help. Five are to be delivered in College Park.

Pastor Jack expressed thank yous to all those who are pitching in to assist in Cynthia's absence: Sam Smith, Pastor Josh, Betsy Stern, and Colleen Cart picking up the slack in Cynthia's leaving. We also have additional office help. He also noted a generous gift of \$50,000 to general fund offering.

Pastor Jack closed the meeting in prayer.

Meeting was adjourned at 6:30 p.m.

Toni Carter, Church Clerk